

Volunteer Role Description: Volunteer Resource Box Officer



Role Title:	Resource Box Officer
Role Purpose:	To help with managing and administering CDEC's resource box collection, which is loaned out to schools.
Where:	CDEC's office at Low Nook, Rydal Road, Ambleside
When:	During office hours (9am to 5pm)
Key tasks:	<ul style="list-style-type: none"> • Prepare boxes so that they are ready to be loaned out to schools • Once they've returned from schools, check the boxes to ensure all the contents are there • Review boxes to understand how and what can be updated and refreshed. • Update the resource boxes as agreed • Identify new boxes that can be created • Potentially, link the boxes and their contents and activities to the Sustainable Development Goals
Skills needed	<ul style="list-style-type: none"> • Be familiar with the global learning and development education world • Familiarity with the primary curriculum • Awareness of the Sustainable Development Goals • Systematic and accurate approach to checking
What's In It For You:	<ul style="list-style-type: none"> • Contribute to a small, Cumbrian charity • Learn about local development education projects and endeavours
Contact name and details for volunteers	Laura Goad laura@cdec.org.uk or Lucy Graham lucy@cdec.org.uk or call 015394 31602